

# Advanced Diploma of Leadership and Management

## BSB61015



This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

**Common positions that may be suited with this qualification are:**

- < **Supervisor**
- < **Manager**

### **COURSE REQUIREMENTS:**

#### **DOMESTIC STUDENTS**

Training and assessments are conducted in English. A pre training intake interview will be conducted and each learner will undertake a Language, Literacy and Numeracy Assessment.

There are no pre-requisites or any other training package entry requirement to enrol in this course.

#### **INTERNATIONAL**

English requirements:

- must have an IELTS score of 5.5 or
- must have a TOEFL iBT score of 46 or
- must have a PTE Academic score of 42 or
- must have a Cambridge English Advanced (CAE) score of 47 or
- must have an OET score of pass

Completed year 11

### **TRAINING DELIVERY:**

classroom-based

### **DURATION:**

- Domestic: 36 weeks
- International: 36 weeks

**Domestic students:** ☎ 13 13 89

**International students:** 📞 +61 3 9450 0500

Please see over for Units of Study



# Units of Study



## Units of study

Students will need to complete 8 Units of Competency, consisting of: 4 Core and 8 Electives  
(NB: Elective units will be selected for delivery by ETEA and are subject to change to meet client and industry requirements)

CORE	
BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT605	Provide leadership across the organisation
BSBMGT617	Develop and implement a business plan
ELECTIVES	
BSBMKG609	Develop a marketing plan
BSBMGT608	Manage innovation and continuous improvement
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBRISK501	Manage risk
BSBINM601	Manage knowledge and information
BSBMGT615	Contribute to organisation development
BSBMGT616	Develop and implement strategic plans
BSBHRM602	Manage human resources strategic planning

## RECOGNITION OF PRIOR LEARNING AND/OR CREDIT TRANSFER

You can apply to recognise your prior learning, work experience and course work towards this qualification.

Detailed information is available on the ETEA website [www.etea.edu.au](http://www.etea.edu.au)

## FURTHER INFORMATION

For further information, including student pre-engagement information, entry requirements, course duration, assessment methods, how to enrol, RPL, Credit Transfer, pathways etc. please visit our website at [www.etea.edu.au](http://www.etea.edu.au)

## GOVERNMENT FUNDING:

You may be able to access government funding if you meet the eligibility criteria.

To check if you are eligible visit [www.etea.edu.au](http://www.etea.edu.au)



**FURTHER INFORMATION**  
Visit our website or contact your  
closest office for further information.

[www.etea.edu.au](http://www.etea.edu.au)



### ADELAIDE

Level 2 East, 50 Grenfell Street,  
ADELAIDE SA 5000  
PO Box 261, RUNDLE MALL SA 5000  
Tel: +61 8 8150 9500 Fax: +61 8 8150 9501

### MELBOURNE

Head Office  
Level 1, 113 Burgundy Street, HEIDELBERG VIC 3084  
PO Box 699, HEIDELBERG VIC 3084  
Tel: +61 3 9450 0500 Fax: +61 3 9450 0501

### PERTH

Unit 4, 78-84 Catalano Circuit  
Canning Vale WA 6155  
Tel: +61 8 6350 9400 Fax: +61 8 6350 9401

### SYDNEY

6 Fetherstone St.  
Bankstown NSW 2200  
Tel: +61 2 9260 0400 Fax: +61 2 9260 1194