

# Advanced Diploma of Leadership and Management BSB60420



This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

**Common positions that may be suited with this qualification are:**

< **Supervisor**

< **Manager**

## COURSE REQUIREMENTS:

### DOMESTIC STUDENTS

Training and assessments are conducted in English. A pre training intake interview will be conducted and each learner will undertake a Language, Literacy and Numeracy Assessment.

There are no pre-requisites or any other training package entry requirement to enrol in this course.

### INTERNATIONAL

English requirements:

- must have an IELTS score of 5.5 or
- must have a TOEFL iBT score of 46 or
- must have a PTE Academic score of 42 or
- must have a Cambridge English Advanced (CAE) score of 162 or
- must have an OET score of B for each component
- Completed year 11 or equivalent

### TRAINING DELIVERY:

Classroom delivery: Face to face training and Practical Placement.

Please note that the assessment methods for this course includes Theory component and mandatory practical placement component of 120 hours. You must complete placement hours to be able to achieve the competency in the units and successfully complete the course

Virtual Classroom Delivery: Theory delivery via zoom & Face to Face practicals as required in the qualification

### DURATION:

- Domestic: 52 weeks
- International: 52 weeks including breaks

**Domestic students:** 13 13 89

**International students:** +61 3 9450 0500

Please see over for Units of Study

# Units of Study



## Units of study

Students will need to complete 8 Units of Competency, consisting of: 4 Core and 8 Electives

(NB: Elective units will be selected for delivery by ETEA and are subject to change to meet client and industry requirements)

CORE	
BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBLDR602	Provide leadership across the organisation
BSBOPS601	Develop and implement business plans
BSBSTR601	Manage innovation and continuous improvement
ELECTIVES	
BSBHRM614	Contribute to strategic workforce planning
BSBPEF501	Manage personal and professional development
BSBPMG633	Provide leadership for the program
BSBSTR602	Develop organisational strategies
BSBSUS601	Lead corporate social responsibility

## RECOGNITION OF PRIOR LEARNING AND/OR CREDIT TRANSFER

You can apply to recognise your prior learning, work experience and course work towards this qualification.

Detailed information is available on the ETEA website [www.etea.edu.au](http://www.etea.edu.au)

## FURTHER INFORMATION

For further information, including student pre-engagement information, entry requirements, course duration, assessment methods, how to enrol, RPL, Credit Transfer, pathways etc. please visit our website at [www.etea.edu.au](http://www.etea.edu.au)

## GOVERNMENT FUNDING:

You may be able to access government funding if you meet the eligibility criteria.

To check if you are eligible visit [www.etea.edu.au](http://www.etea.edu.au)



## FURTHER INFORMATION

Visit our website or contact your closest office for further information.

[www.etea.edu.au](http://www.etea.edu.au)



**MELBOURNE**  
(Head Office)  
113 Burgundy Street,  
HEIDELBERG VIC 3084  
Tel: +61 3 9450 0500

**ADELAIDE**  
Level 2 East, 50 Grenfell Street,  
ADELAIDE SA 5000  
Tel: +61 8 8150 9500

**PERTH**  
Unit 4, 78-84 Catalano Circuit  
CANNING VALE WA 6155  
Tel: +61 8 6350 9400

**DARWIN**  
23/48 Trower Road  
MILNER, NT 0810  
Tel: +61 3 94500501

**SYDNEY**  
21 Argyle street  
Paramatta NSW 2150  
Tel: +61 2 9260 0400