



STUDENT DEFERRAL, SUSPENSION, CANCELLATION & WITHDRAWAL FORM

DATE:			
STUDENT NAME:			
STUDENT ID:			
COURSE NAME:			
COURSE CODE:			
CONTACT NUMBER:			
ADDRESS IN AUSTRALIA (IF APPLICABLE)	Street:		
	Suburb:	Post Code:	
ADDRESS IN HOME COUNTRY:	Street:		
	Suburb:	Country:	
	Post Code:		

What is being requested: Deferral Suspension Cancellation/ Withdrawal
 (Please Tick)

Reason for the request:

.....

.....

.....

.....

.....

.....

.....

Disclaimer: Once this document is removed from the owner drive or printed this document is no longer controlled.

Document Name	Student Deferral, Suspension, Cancellation & Withdrawal Form	Company name	ETEA	Issued:	April 2014	Ver 1
Authorised by	QMC	CRICOS #	02925E	RTO #	5089	Review:
					24 months	
©Education Training & Employment Australia Pty Ltd ABN: 62085390692					Page 1 of 2	

Important information:

1. ETEA will only grant a deferral of commencement or temporary suspension of study if there are compassionate or compelling circumstances (Refer to the Deferral of commencement, suspension of studies, cancellation of enrolment Policy and Procedure for further details)
2. Attach any relevant supporting documentation to this application form, or as soon as possible after lodging this form.
3. This form will be assessed once all documentation has been received.
4. ETEA may ask for more documentation, if required.
5. Applications are usually processed within 5 working days.
6. Deferment, suspension or cancellation of enrolment can have an effect on a student's visa as a result of changes to enrolment status. Please contact the Department of Immigration and Border Protection (DIBP) to seek advice on whether this will affect you.

Student's signature:

Date:/...../.....

Disclaimer: Once this document is removed from the owner drive or printed this document is no longer controlled.

Document Name	Student Deferral, Suspension, Cancellation & Withdrawal Form	Company name	ETEA	Issued:	April 2014	Ver 1
Authorised by QMC	CRICOS # 02925E	RTO # 5089	Review:	24 months		
©Education Training & Employment Australia Pty Ltd ABN: 62085390692					Page 2 of 2	